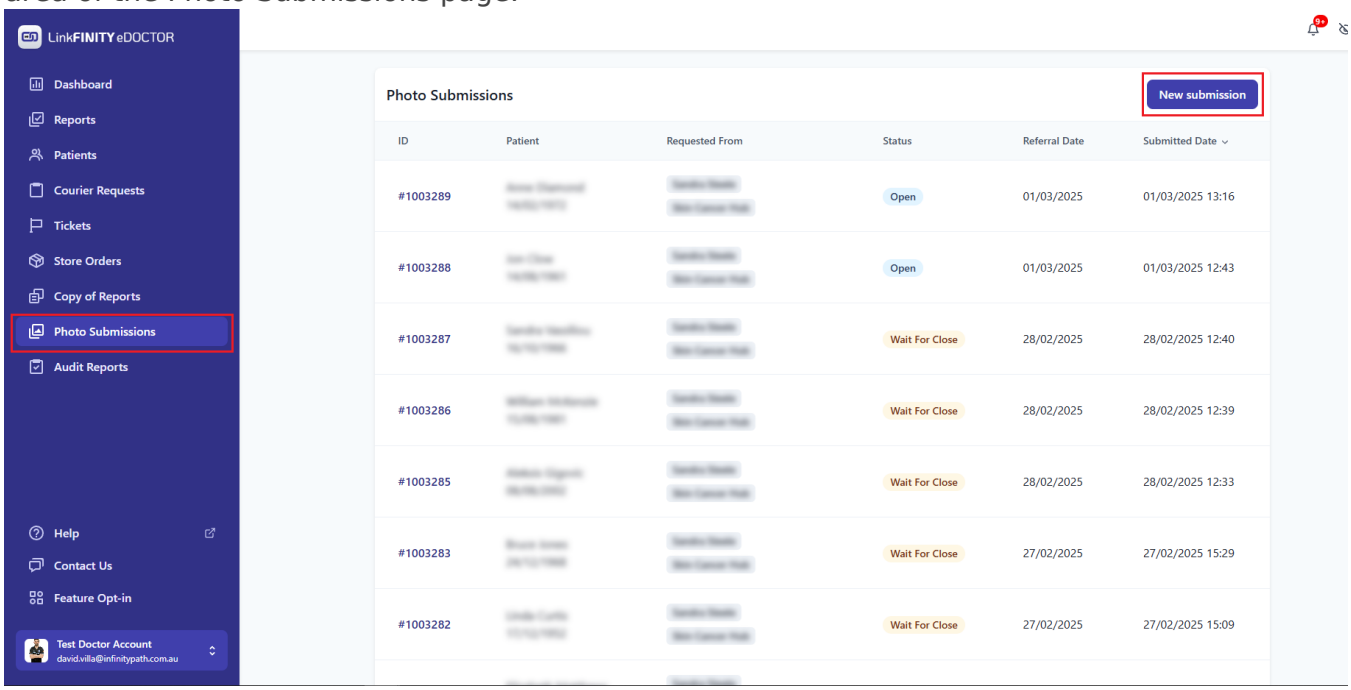
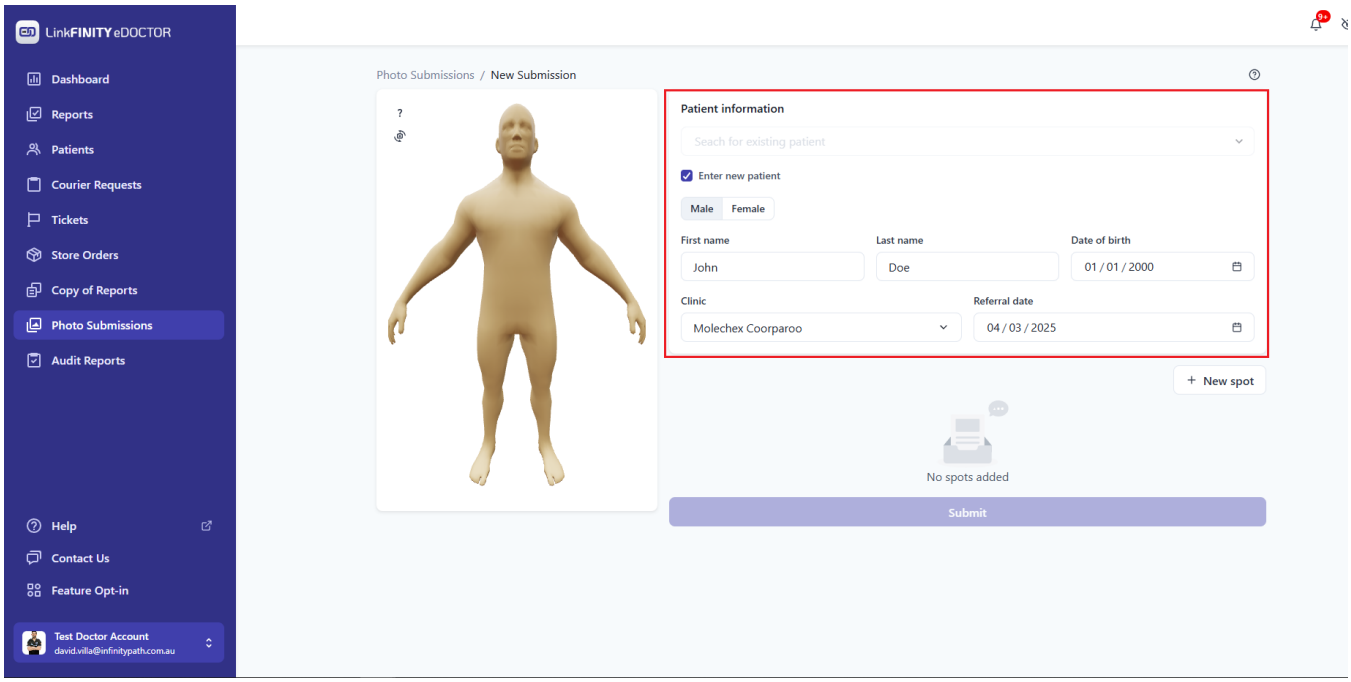
Upload Clinical Photos

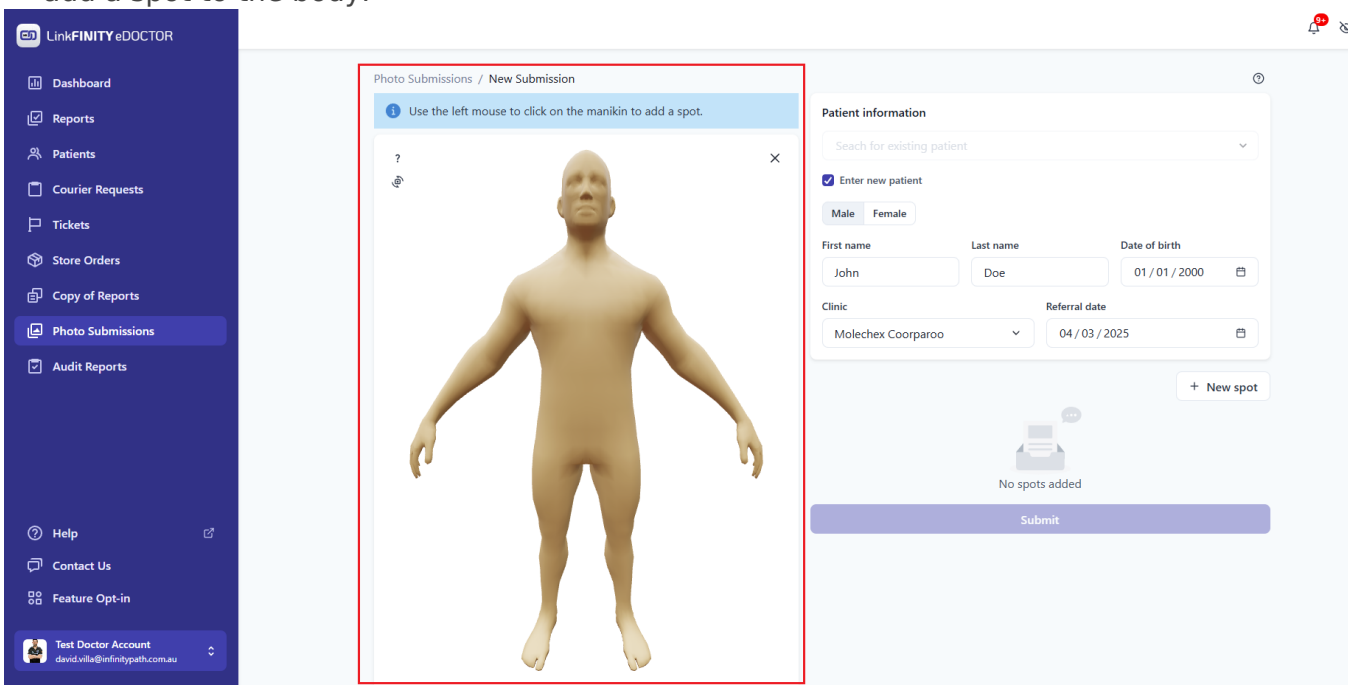
1. **Go to Photo Submissions:** In the left sidebar menu, click on "Photo Submissions".
2. **Start a New Submission:** Click the "New submission" button, found in the upper-right area of the Photo Submissions page.



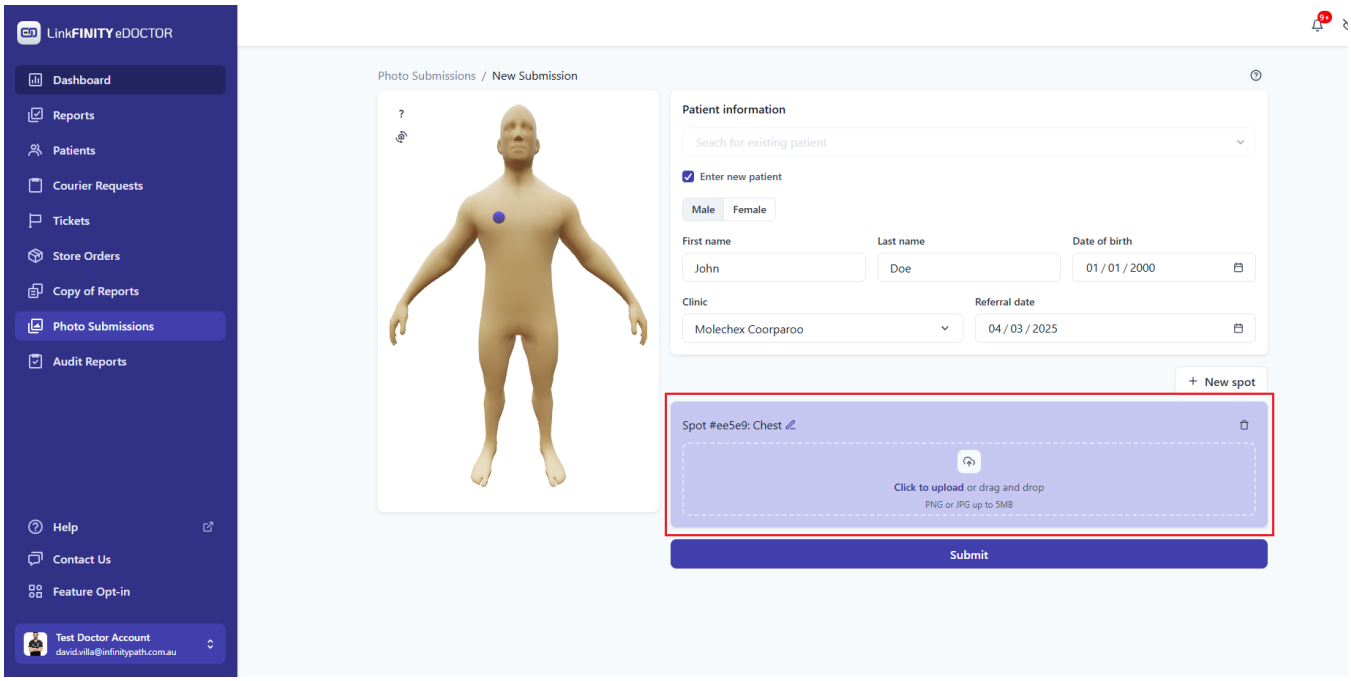
3. **Enter Patient Information:**
   - **Search for Existing Patient:** Use the "Search for existing patient" dropdown to find the patient.
   - **OR Enter New Patient:** If the patient is new, choose the "Enter new patient" radio button (Male/Female).
   - Fill in the "First name", "Last name", and "Date of birth" fields.
   - Select the "Clinic" from the dropdown menu.
   - Enter the "Referral date".



4. **Add Spots:**
   - Click the "+ New spot" button to start adding a new spot.
   - **Add spots:** Use the left mouse button to click on the manikin (3D human model) to add a spot to the body.



5. **Upload Photos for Each Spot:**
   - For each spot added: click on spot location, and then click "Click to upload" within the spot area to browse your files and select the corresponding photo.
   - Alternatively, drag and drop the photo directly into the spot area.



6. **Submit the Submission:** Once you've added all spots and uploaded the relevant photos, click the "Submit" button.

Revision #3
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