

How to submit a report inquiry

1. Navigate to the **Reports** tab



2. Click on the report that you would like to create a ticket

3. Click on **Submit Inquiry**



4. Choose a request type and add a descriptive description about the ticket.



5. Click **Submit**

You can view and track your submitted in the Tickets tab



Revision #3

Created 10 June 2024 02:20:39 by Admin

Updated 10 June 2024 02:41:41 by Admin