


# How to create pick up request (Specimen ready for collection)

- Navigate to Courier Request tab



- Click on `Create New Request` tab



- Below page should show up 
- Select your clinic closing time



- Select your specimen type



- Add any additional information if needed



- Click on the `Proceed` button



- Click on submit button



- If you received this message, the pick up request has been submitted successfully



- if you encountered a problem. please send a email to [eDoctor@linkfinity.com.au](mailto:eDoctor@linkfinity.com.au) for support.

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